



THE NEW COLLEGE (AUTONOMOUS)



Sponsored by : THE MUSLIM EDUCATIONAL ASSOCIATION OF SOUTHERN INDIA
(AFFILIATED TO THE UNIVERSITY OF MADRAS & ACCREDITED BY NAAC WITH 'A' GRADE)

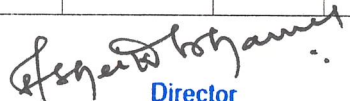
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Dr. A. ABDUL JABBAR, M.Sc., M.Phil., Ph.D.,
PRINCIPAL

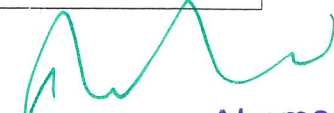
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SUMMARY OF IQAC MINUTES AND ACTIONS TAKEN (2018-19)

S. No	Date	Venue	Agenda	Action Taken
1	27.09.2018 3:30 PM	IQAC Room	Preparation of Documents Required for Autonomous Extension Committee Visit	IQAC team took six months to prepare the report and it was submitted in the prescribed format in March 2018. Necessary files were submitted by the Heads of the departments as requested by IQAC coordinator. Office Superintendent, Web Admin and a member from the Staff Association were included in the IQAC steering committee.
2	13.10.2018 10:30 AM	IQAC Room	Autonomous Extension Committee Visit Preparation	Members of the autonomous extension committee visited the college on 29 th and 30 th of October 2018. As per the decision of the meeting, Dr. Kamal Nasir, Dr. Hyder Ali along with the Principal and the IQAC coordinator received the guest at the airport and accompanied them to their place of stay. Hospitality arrangements for the guests were taken care by Dr. Kamal Nasir along with Mr. Ansar, Mr. Lukman and Mr. Rasool. All staff members remained in the campus throughout the day during the visit. The inspection team visited all the Departments, laboratories, general library, administrative office, placement office.
3	19.03.2019 3:00 PM	IQAC Room	Meeting with Criterion Heads and Core Team	All the criterion teams initiated steps to gather details for the upcoming NAAC accreditation. The Criterion 1 team started work for revising the syllabus as per NAAC guidelines to be implemented from the academic year 2020-21.


Director
INTERNAL QUALITY ASSURANCE CELL
(IQAC)
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Dr. S. Basheer Ahamed
Vice-Principal (Academic)
The New College



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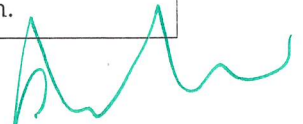
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				The Criterion 3 team collected the details of research publication by the faculty members of different departments. Application was submitted to upgrade Botany and Commerce (Shift - II) departments to PG departments.
4	10.04.2019 3:30 PM	IQAC Room	Meeting on changing Curriculum, Syllabus and Website	Work for the upgradation of the college website was initiated, which is expected to be completed within six months. Departments have formed committees to look after the syllabus revisions. The IQAC initiated steps to introduce Value Added Courses from the next academic year (2019-20). A preview meeting was arranged to check the progress of website upgradation works.
5	11.04.2019 3:30 PM	IQAC Room	Admission for the academic year 2019-20	A new online admission module was developed. The college contacted the banks (SBI and IOB) for enhancing the payment facilities, to be incorporated in the new admission module.
6	13.04.2019 11:30 AM	IQAC Room	Admission arrangements for the year 2019-20	The revised Online Admission module was completed with facilities for multiple fee payment options. As per the decisions of the meeting, 5% seats were reserved to CBSE students, whose results were expected to come late. An admission committee was formed consisting of the Principal, two VPs, IQAC coordinator, Deputy Warden and two senior faculty members to monitor the admission process. An admission help desk was formulated to help students who found difficulty in applying and paying fees online. The Web Admin team took necessary steps to deal with grievances of students regarding online application and fee payment. The departments prepared Introductory videos to showcase their unique achievements and facilities for students seeking admission.


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